### ONLINE VIVA MARK ENTRY MANUAL FOR GTU CO-ORDINATOR

This document explains procedures for GTU coordinator to register external examiner, allocate student batch and helping external examiner for marks entry and locking.

1. Go to http://<u>viva.gtu.ac.in/</u> For Online Viva Mark Entry. Following page will be displayed.



#### 2. Please select role either GTU Coordinator or Examiner.



Select Role	:	Select Role
User Name	:	Select Role GTU Coordinator Examiner
Password	:	Admin
Captcha Validati	on :	Submit
		Submit

### 3. Please use username and password which are provided in official email id.



### 4. On Dashboard User Can See Currently Open Mark Entry Exam Phase's Details



### For External Faculty Registration: 5.1 Select radio button of Staff code/Staff PAN card number/Faculty ID.

→ C ① viva.gtu.ac.in/G	TUCoordinator/testpage.aspx
Apps 💆 Gujarat Technologica 🏻 🗋	Student Grade Histor 🗋 Gujarat Technologica 🗋 GTU-VIVA-Markentry 💆 Compile Equ_30_09_1 📓 Enrollment validity-20 💆 Circular_Special_Exter
dec609owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY
Dashboard	Mark Entry
Registration	Search BY: O Staff code O Staff Pan No O Fac Id Get Details
DeAllocation	External examiner will get faculty id, username and password After the first time of registration. Personal Details:
Allocation	Name Of Faculty     Faculty Inst type     Select-     Faculty College
Active Examiner	Email-Id Mobile No
Relieve Examiner	Bank Details:
	Bank Name   Branch   Account No   IFSC Code
Unlock Subject	Subject Details:
Student Status	Sem     -Select-     Branch     Subject Code     Batch size:     60 T
Logout	Student Allocation Select All

## 5.2 Enter Staff code/Staff Pan Card number/Faculty ID according to selection, get faculty details.

• Staff Code:

C 🛆 🛈 viva.gtu.ac.in/GTU	Coordinator/testpage.aspx				1
💆 Gujarat Technologica 🗋 St	udent Grade Histor 🗋 Gujarat Technologica 🎒	GTU-VIVA-Markentry 💆 Compil	Equ_30_09_1 🚨 Enrollment validity-2	Circular_Special_Exter	
dec609owner@gtu.edu.in	GUJARAT TE	CHNOLOGICAL	UNIVERSITY		
Dashboard		Mi	rk Entry		
Registration	Search BY:	ff Pan No 🔍 Fac Id	25828	Get Details	
DeAllocation	External examiner will get faculty id, user <b>Personal Details:</b>	mame and password After the	first time of registration.		
Allocation	Name Of Faculty HELI	Faculty Inst t	pe BE • Fac	ulty College 033	•
Active Examiner	Email-Id Helimehta5@gmail.com	Mobile No	7874370817		
Relieve Examiner	Bank Details:				
	Bank Name ICICI BANK LTD B	ranch ERU, NAVSARI	Account No 213001000568	IFSC Code ICIC0002130	
Unlock Subject	Subject Details:				
Student Status	Sem -Select- • Branch	•	Subject Code	▼ Batch size: 60 ▼	
Logout	Student Allocation Select All		Save		_

• Staff pan card number

M Inbox (498) - mi_mark@g × M Inbo	x (36) - mentry@gtu 🗙 📉 Inbox - disha@gtu.edu.in 🗙 🏹 Inbox (1) - info@gtu.ac.in 🗙 🔀 Gujarat Technological Un 🗙 🕒 viva.gtu.ac.in/GTUCoordi 🗙 📃	8 - 8 %
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dec609owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY	
Dashboard	Mark Entry	
Registration	Search BY: O Staff code  Staff Pan No Fac Id AQHPB6869K Get Details	
DeAllocation	External examiner will get faculty id, username and password After the first time of registration. Personal Details:	
Allocation	Name Of Faculty         NEQWEEN         Faculty Inst type         BE         Faculty College         089         Faculty	
Active Examiner	Email-Id neqween@gmail.com Mobile No 9925886667	
Relieve Examiner	Bank Details:	
Unlock Subject	Bank Name Axis bank       Branch Kalawad road, Rajkot       Account No       912010036282145       IFSC Code       UTIB0000087         Subject Details:	
Student Status	Sem -Select-   Branch   Subject Code   Batch size: 60	
Logout	Student Allocation Select All	
4		

### • Faculty ID: After the first time of registration,External examiner will get faculty id, username and password.

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dec609owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY
Dashboard	Mark Entry
Registration	Search BY: O Staff code O Staff Pan No O Fac Id d Get Details
DeAllocation	External examiner will get faculty id, username and password After the first time of registration. Personal Details:
Allocation	Name Of Faculty     Disha Shah     Faculty Inst type     DI     Faculty College     603
Active Examiner	Email-Id disha@gtu.edu.in Mobile No 9904229970
Relieve Examiner	Bank Details:
Unlock Subject	Bank Name sbi       Branch memnagar       Account No       12345678       IFSC Code       12345678         Subject Details:       Subject Detai
Student Status	Sem     -Select-     Branch     Subject Code     Batch size:     60 T
Logout	Student Allocation Select All

#### • If radio button is not select, then error shows on page:

M Inbox (498) - mi_mark@ × M Inb	ox (36) - mentry@gtu 🗙 📉 Inbox - disha@gtu.edu.in 🗙 🦰 Inbox (1) - info@gtu.ac.in 🗙 🔁 Gujarat Technological Un 🗙 🗅 viva.gtu.ac.in/GTUCoordi 🗴	
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dec609owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY	_
Dashboard	Mark Entry	
Registration	No data match Please enter Faculty details	
DeAllocation	Search BY:       Staff code       Staff Pan No       Fac Id       4       Get Details         External examiner will get faculty id, username and password After the first time of registration.       Personal Details:       Fac Id       Fac Id <td></td>	
Allocation	Name Of Faculty     Faculty Inst type     Select-     Faculty College	
Active Examiner	Email-Id Mobile No	
Relieve Examiner	Bank Details:	
Unlock Subject	Bank Name     Branch     Account No     IFSC Code	
Student Status	Subject Details:	_
	Sem     -Select-     T       Branch     Subject Code     Batch size: 60 T	
Logout	Student Allocation Select All	
	Save	

### 5.3 If faculty is already registrar then message show:

M Inbox (498) - mi_mark@ × M Inbox	« (36) - mentry@gtu 🗙 M Inbox - disha@gtu.edu.in 🗙 M Inbox (1) - info@gtu.ac.in 🗙 🛃 Gujarat Technological Un 🗙 🗅 viva.gtu.ac.in/GTUCoordi 🗙 📃	8_00 %
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dec609owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY	A
Dashboard	Mark Entry	
Registration	User has Already Register	
DeAllocation	Search BY:       O Staff code       O Staff Pan No       Image: Staff Pan No       Image: Get Details         External examiner will get faculty id, username and password After the first time of registration.       Image: Get Details       Image: Get Details         Personal Details:       Image: Get Details       Image: Get Details       Image: Get Details	
Allocation	Name Of Faculty     Faculty Inst type     -Select-     Faculty College     -Select-	
Active Examiner	Email-Id Mobile No	
Relieve Examiner	Bank Details:	
Unlock Subject	Bank Name     Branch     Account No     IFSC Code	
Student Status	Subject Details:	_
	Sem     6     •     Branch     02     •     Subject Code     3360201     •     Batch size:     30 •	
Logout	Select All Total no of assign student 28	_
4	Student Allocation       146090302036       156090302015       156090302061       156090302026       156090302040         Student Allocation       156090302041       156090302053       136090302023       156090302022       156090302054         156090302013       156090302038       156090302055       156090302007       156090302024	

5.4 If faculty has not his/her staff code, then enter:

- -Enter Name of Faculty
- -Select institute type and college code
- -Enter email id and mobile number
- -Enter Bank details like Bank name, Branch Name, Account number, IFSC Code.
- Select semester, branch code and subject code, batch size.
- If faculty have not bank account number, IFSC Code, then enter random number and register.

- At the time of relieving, for TA DA Process, Faculty can edit Bank Name, Branch Name, Account number and IFSC Code.

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← → C ☆ ③ Not secure   viva.gtu.ac.in/Ex	ternalViva/GTUCoordinator/testpage.aspx		☆ 🗵 :
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bec02Sowner@gtu.edu.in	<b>GUJARAT TECHNO</b>	DLOGICAL UNIVERSITY	_
Dashboard		Mark Entry	
Registration	Search BY: OStaff coo	de O Staff Pan No 🖲 Fac Id Get Details	
DeAllocation	External examiner will ge Name Of Faculty Faculty Inst type	Disha	
Allocation	Faculty College Email-Id	001  v info@gtu.ac.in	
Active Examiner	Mobile No Bank Name	1234567890 sbi	
Relieve Examiner	Branch Name Bank Account no	memnagar 123456789	
Unlock Subject	IFSC Code Sem	12345 -Select-	
Student Status	Branch	· · · · · · · · · · · · · · · · · · ·	
Logout	Subject Code Batch size:	▼ 60 ▼	
4	Student Allocation Se	elect All Save	

#### 5.5 Print the list of batch attendance sheet and marksheet.



# 6. Allocation and Deallocation Menu:6.1 For allocation, GTU coordinator can assign other subject to faculty.

bec028owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY	
Dashboard	Mark Entry	
Registration	Sem 3 •	
DeAllocation	Branch 29 • Subject Code 2130005 •	
Allocation	Faculty Disha •	
Active Examiner	Batch no: 1 Batch size: 30 V Select All	
Relieve Examiner	✓ 160280129018 ✓ 160280129029 ■ 160280129057 ■ 160280129059 ■ 160280129059	9030
Unlock Subject	150280129048       160280129012       160280129033       160280129041       16028012         160280129011       160280129034       160280129022       160280129023       16028012	29026 29013
Student Status	student List       160280129053       160280129035       160280129016       160280129025       16028012         160280129040       160280129017       160280129024       160280129028       16028012	29021 29031
T a mont	■ 160280129003 ■ 160280129047 ■ 160280129058 ■ 160280129009 ■ 16028012	29052

### 6.2 For deallocation students will remove from faculty

C 🕜 🛈 viva.gtu.ac.in/ExternalVi	/a/GTUCoordinator/Allocatin_studentlist.aspx	☆ <u></u>
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Dashboard	Mark Entry	
Registration	List of Student Allocated to this faculty. You can deallocated following student From Allocated Colleges	
DeAllocation	Branch 29 V	
Allocation	Subject Code 2130005  Faculty vibha_2018-03-08	
Active Examiner	Batch size: 1  Select/Deselect All	
Relieve Examiner	Student List 2 160280129018 2 160280129029 160280129057 160280129059 160280129059 160280129059 160280129059	030
Unlock Subject	DeAllocation	
Student Status		
Logout		

12-03-2018

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← → C ☆ ③ viva.gtu.ac.in/ExternalViv	iva/GTUCoordinator/Allocatin_studentlist.aspx
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bec028owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY
Dashboard	Mark Entry
Registration	List of Student Allocated to this faculty. You can deallocated following student From Allocated Colleges Data Deallocate successfully
DeAllocation	Sem 3 V Branch 29 V
Allocation	Subject Code 2130005 🔻
Active Examiner	Faculty   vibha_2018-03-08     Batch size:   1
Relieve Examiner	Student List Select/Deselect All DeAllocation
Unlock Subject	
Student Status	
Logout	

#### 7. Active Examiner:

7.1 In list of active examiner, examiner details will be edited. Faculty will get again email and SMS after updating his/her details.

Gujarat Technologica 📋 Student	: Grade Histor 🕒 Guji	arat Technologic	a 🕒 GTU-VIVA-Markentry	💆 Compi	le Equ	_30_09_	Enrollr	ment validi	ty-2	Circular_Sp	ecial_Exter		
:609owner@gtu.edu.in		Active Examniner List on date :23/03/2018											
Dashboard	Examiner	Examiner Name	EmailAddress	Instcode	Sem	branch	Subject	Student Count	Batch	Attendance Sheet	Marksheet	Deactive	Edit
Registration	1	vibha	programmer_pg@gtu.edu.in									x	Edit
	1			609	6	09	3360901	2	1	30			
DeAllocation	1			609	6	09	3360902	2	1	<b>*</b>	<b>*</b>		
Allocation	1			609	6	19	3361902	2	1	1	1		
	1			609	6	19	3361910	43	1	20	<b>1</b>		
Active Examiner	5	Disha Shah	disha@gtu.edu.in				-					x	Edit
Paliana Examinar	5			609	6	02	3360201	30	1	-	<b>*</b>		
Reneve Examiner	5			609	6	02	3360202	3	1	-	1		
Unlock Subject	6	vibha-123	info@gtu.ac.in									x	Edit
	6			609	6	02	3360203	з	1	<b>1</b>	<b>1</b>		
Student Status	6			609	6	02	3360204	з	1	20	2		
Logout			1										

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🔢 Apps 🧕 GTU Knowledge 💐 Login 💆 G	iujarat Technologica 🕒 Student Grade Histor 💆 Compile Equ_30_09_1 💈 Enrollment validity-28 💈 Circular_Special_Exter 🗋 Gujarat Technologica 🕒 GTU-VIVA-Markentry	
bec028owner@gtu.edu.in	GUJARAT TECHNOLOGICAL UNIVERSITY	
Dashboard	Mark Entry	
Registration	Name Of Faculty     Disha       Email-Id     disha@gtu.edu.in	
DeAllocation	Mobile No 9904229970 Update	
Allocation		
Active Examiner		
Relieve Examiner		
Unlock Subject		
Student Status		
Logout		
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Student Status Logout	USÓ D' 👕 PER. DÓ I TUR DO O WALLPA PER. GOM HIND U Ó Ó DWALLPA PER. SÓ M HIND U Ó O WALLPA PER. SÓ M A PER. SÓ M	13:43 <sup>™</sup> 03-2018

### 7.2 Examiner can take also print out of attendance sheet and marksheet.

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:609owner@gtu.edu.in			Active	Examnii	ner L	ist on	date :23	3/03/20	018				
Dashboard	Examiner	Examiner Name	EmailAddress	Instcode	Sem	branch	Subject	Student Count	Batch	Attendance Sheet	Marksheet	Deactive	Edit
Registration	1	vibha	programmer_pg@gtu.edu.in									x	Edit
	1			609	6	09	3360901	2	1	<b>1</b>	<b>1</b>		
DeAllocation	1			609	6	09	3360902	2	1	<b>1</b>	2		
Allocation	1			609	6	19	3361902	2	1	1	1		
	1			609	6	19	3361910	43	1		1		
Active Examiner	5	Disha Shah	disha@gtu.edu.in									x	Edit
Relieve Examiner	5			609	6	02	3360201	30	1	1	1		
Action Examiner	5			609	6	02	3360202	3	1	1	2		
Unlock Subject	6	vibha-123	info@gtu.ac.in									x	Edit
S . 1 S	6			609	6	02	3360203	з	1	<b>1</b>	<b>1</b>		
Student Status	6			609	6	02	3360204	3	1	1	1		
Logout			1	1									

### 7.3 Deactive examiner, deallocate all students from faculty and faculty will be remove from portal.

lec609owner@gtu.edu.in	[									De	active Exa	miner linl	k
			Active	Examnii	ner L	ist on	date :23	3/03/2	018				
Dashboard	Examiner ID	Examiner Name	EmailAddress	Instcode	Sem	branch	Subject	Student Count	Batch	Attendance Sheet	Marksheet	Deactive	Edit
Registration	1	vibha	programmer_pg@gtu.edu.in									x	Edit
	1			609	6	09	3360901	2	1	<b>1</b>			
DeAllocation	1			609	6	09	3360902	2	1	1	100		
Allocation	1			609	6	19	3361902	2	1	1	<b>1</b>		
	1			609	6	19	3361910	43	1	30	<b>*</b>		
Active Examiner	5	Disha Shah	disha@gtu.edu.in									x	Edit
Relieve Examiner	5			609	6	02	3360201	30	1	1	<b>B</b>		
	5			609	6	02	3360202	3	1	<b>B</b>	<b>B</b>		
Unlock Subject	6	vibha-123	info@gtu.ac.in									x	Edit
Student Status	6			609	6	02	3360203	3	1	<b>1</b>	<b>1</b>		
Student Status	6			609	6	02	3360204	3	1	1	<b>1</b>		
Logout													

### 8. GTU coordinator can unlock subject for editing marks.

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Apps S GTU Knowledge Login S Gujara	t Technological	Student Grade Histo	r 🗾 Compile Equ_30	_09_1	🛐 Enrollment v	alidity-28 💆 Ci	rcular_Specia	al_Exter 🗋 Gujara	rat Technologica 🕒 GTU-VIV	/A-Markentry
bec028owner@gtu.edu.in	GU GU	JARAT TE	CCHNOLOG	ICA	L UNIV	ERSITY				
Dashboard			L. D. ENGIN	EERI	NG COLL	EGE , AHI	1EDAB	AD		
Registration				U	nlock sub	ject				
DeAllocation										
A 11			Active Exa	aminer	On Date :07/0	3/2018	1		Unlock Sul	bject code
Allocation	facid	Examiner Name	EmailAddress	Sem	branchcode	Subjectcode	Batchid	Unlocksubject	by GTU Co	ordinator
Active Examiner	4	Disna	disha@gtu.edu.in	5	17	2130005	3			
Relieve Examiner										
Unlock Subject										_
Student Status										
Logout										
4										•
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#### 9. Student Status:

9.1 GTU Coordinator can check enrolment number is available or not in relevant subject code.

9.2 GTU coordinator can check that which faculty allocated to student.

C 🗅 🛈 viva.gtu.ac.in/ExternalViva/G	TUCoordinator/studentstatu	s.aspx				☆
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bec028owner@gtu.edu.in			Student status			
Dashboard	Sem	branchcode	Subjectcode		*	
	3	02	2130005	Print		
Persistration	3	03	2130005	Print		
Registration	3	05	2130005	Print		
	3	06	2130005	<u>Print</u>		
DeAllocation	3	07	2130005	Print		
	3	09	2130005	<u>Print</u>		
Allocation	3	11	2130005	Print		
	3	13	2130005	Print		
Active Examiner	3	16	2130005	Print		
	3	17	2130005	Print		
Policy Exeminar	3	19	2130005	Print		
Relieve Examiner	3	23	2130005	Print		
	3	26	2130005	Print		
Unlock Subject	3	29	2130005	Print		
Student Status						
Logout					-	
	4				► International Sector	



### 10. GTU Coordinator can relieve examiner after completion of external exam by entering relieve code.



### 11.TA and DA can be entered by GTU Coordinator. And if any wrong entry of bank details of External Examiner, GTU Coordinator can edit that details at the time of relieving.

Dashboard	Relieve Examiner
Registration	
DeA1location	Examiner Completion letter code : 160554
Allocation	та : 22
Active Examiner	DA : 23
Relieve Examiner	Bank Name SBI Branch Name Abrama Bank Account no 20193591387
Unlock Subject	IFSC Code SBIN0015205 Submit Print Clear
Student Status	Examiner subjects details

#### 12 Ta Da With bank details

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		GUJARAT TECHNO	LOGICAL UNIVERSITY		
	Course: DI	Exam Date: 3/23/2018	Completion Letter code:	182802	
		Examiner TA/DA Details:-			
		TA:			
		DA:			
		Examiner Account Details:			
		Bank Name: test			
		Branch Name: test			
		Bank Account No: test			
		IFSC Code: test			
	Note:-Amount is verified	by institute & par	d to examiner in		
	cash of cheque				

## INSTRUCTIONS FOR

EXTERNAL EXAMINER

### 1. Select role of examiner and enter username and password receive in sms or email.



## 2. Faculty will get email and SMS after registration successfully.2.1 Email

M Inbox (300) - mi_mark@c × M Inbox - info@gtu.ac.in - C × M Regarding password of c × M Gujarat Technological Un × 🗅 GTU-VIVA-Markentry Loc ×	: 📓 Gujarat Technological Un 🗙 🔄 🕒 🗇 🔀
← → C ☆ Secure   https://mail.google.com/mail/u/2/?ui=2&ik=57e912bffb&jsver=8G3nVnabgk0.en.&view=pt&msg=162006707a81489c&secure	arch=inbox⪝=162006707a81489c 🛧 🗾 :
🔢 Apps 🗸 GTU Knowledge 💐 Login 💆 Gujarat Technologica 🗋 Student Grade Histor 💆 Compile Equ_30_09_1 💆 Enrollment validity-20 💆 Circular_Specia	I_Exter 🕒 Gujarat Technological 🕒 GTU-VIVA-Markentry
Gujarat Technological University	Disha Shah <disha@gtu.edu.in></disha@gtu.edu.in>
Regarding password of examiner	
mentry@gtu.edu.in <mentry@gtu.edu.in> To: disha@gtu.edu.in</mentry@gtu.edu.in>	Wed, Mar 7, 2018 at 5:49 PM
All Examiner	
For viva-online-entry marks please visit link http://viva.gtu.ac.in	
your facid: 5	
username : disha@gtu.edu.in	
Password : mkPXa9u	

### 2.2 SMS text : All Examiner For viva-online-entry marks please visit link <u>http://viva.gtu.ac.in</u> your facid: 5 username

: <u>disha@gtu.edu.in</u> Password : mkPXa9u

# 3. List OF Subject:3.1 There is list of subjects which are allocated to faculty.



#### 3.2 Faculty can take print out of attendance sheet.

M Inbax (497) - × M Inbax (2) - in × M	Inbox - disha 🗙	M Inbox (34) - 👘 🗙	🗅 viva.gtu.ac.in 🗙 🗅 VIVAAttenda 🗙 🕒 VIVAAttenda 🗙	Studentstatu 🗙	Studentstatu x	8 - 8 %
← → C ☆ ③ file:///C:/Users/admin/De	sktop/VIVAAtt	endancesheet%20(2).pd	df			☆ 💹
Apps 🙇 Gujarat Technologica 🗋 Student Gr	ade Histor	Gujarat Technologica	) GTU-VIVA-Markentry 🔂 Compile Equ_30_09_1 💆 Enrollment v	alidity-20 📆 Circular_Sp	pecial_Exter	
		_				
		<b>(19)</b>	BUJARAT TECHNOLOGICAL UNIVERSITY			
			Viva Exam AttendanceSheet			
		C.U	SHAH POLYTECHNIC, SURENDRANAGAR-609			
	Subje	ct Code: 3361910	Branch Code: 19 Sem:6 Batch No: 1 Exam D	ate: 22-March-2018		
			Examiner Name: viona			
	Sr. No	Enrollment No	Student Name	Signature	1	
	1	146090319095	PATEL VINAYBHAI SHANKARBHAI			
	2	156090319013	CHAUHAN ATUL DILIPBHAI			
	3	126090319082	SHRI MUNDHVA HARESHBHAI KHENGARBHAI			
	4	146090319082	PATEL AKASHKUMAR DILIPBHAI			
	5	096090319024	RATNOTTAR VIPULKUMAR MAGANBHAI			
	6	146090319107	SANGAD ALKESHBHAI BHARATBHAI			
	7	146090319540	PATEL JIGARKUMAR DHANSUKHBHAI			
	8	136098319003	JADAV BALDEVBHAI MERUBHAI			
	9	146090319028	DODIYA TARUNKUMAR HITESHBHAI			
	10	136090319019	GAMIT PRITESHBHAI AJITBHAI			
	11	156090319054	MAKWANA KULDIP CHANDUBHAI			
	12	156090319081	PITHAVA MEET BHARATKUMAR		_	
	13	156090319508	GANVIT AJAYBHAI KALUBHAI			
VIVAAttendanceshpdf						Show all

### 3.3 Faculty can take provisional print of marksheet before entering marks.

M Inbox (478) - mi, 🗙 M Inbox (1) - info@ 🗙	M Regarding	i passvi 🗙 🖉 Gujarat Teo	:hnol 🗙 🕒 viva.gtu.ac.in/Ex 🗙 🕒 viva.gtu.ac.in/Ex 🗙		
← → C ☆ ③ file:///C:/Users/admin/Des	ktop/VIVAMA	RKREPORT.pdf		☆ 🗵	:
🔢 Apps 🧱 GTU Knowledge 💐 Login 💆 Guja	rat Technologic	al 🗋 Student Grade Histo	r 🧕 Compile Equ_30_09_1 🙇 Enrollment validity-20 🙇 Circ	cular_Special_Exter 🗋 Gujarat Technological 🕒 GTU-VIVA-Markentry	
		L. D.	GUJARAT TECHNOLOGICAL UNIVERSITY Provisional Viva Marks Report ENGINEERING COLLEGE , AHMEDABAD-028		*
	Branch C	ode 02 Se	m: 5 Subject Code: 2150202 Exam	Date 13-March-2018	
	Examiner	Name: Disha Shah	Ba	tch No: 1	
	Sr. No	Enrollment No	Student Name	Viva Mark (15 / 30)	
	1	150280102019	GAMIT NARAYANIKUMARI		
	2	150280102038	PATEL JIGENDRAKUMAR DILIPBHAI		
	3	130280102049	SHAH VINIT NIKUNJKUMAR		
	4	140280102044	PATEL KISHANKUMAR NARSINHBHAI		
	5	150280102022	HARSH MULCHANDANI		
	6	150280102024	ITALIYA HARSHKUMAR GORDHANBHAI		
	7	150280102036	PATEL DHRUV HARSHADBHAI		
	8	150280102045	PATTANI RAHUL		
	9	150280102056	SOJITRA DARSHIT MANSUKHBHAI		
	10	150280102044	PATEL VIKASKUMAR BHARATKUMAR		
	11	150280102050	RATHOD KEVALKUMAR CHANDANSINH		
	12	150280102027	KHANDELWAL ANSHUL VIJAY		
	13	150280102034	PATANI MANOJKUMAR POPATLAL		
	14	150280102026	JETHVA SIDDHARTH MAHESHKUMAR		
	15 	150280102031			-
		vi we		▲ 🖓 🔥 ENG 13-03-2018	

### 3.4 For mark entry:

M Inbox (300) - mi, × M Inbox (5) - info@ × M I	rding passy 🗙 🗅 viva.gtu.ac.in/Ex 🗙 🗅 viva.gtu.ac.in/Ex 🗙 🗅 Studentstatus.p 🗙 🗅 viva.gtu.ac.in/Ex 🗙 🗅 me.gtu.ac.in_use 🗙 🔝 🕒 🗐
← → C ☆ ③ viva.gtu.ac.in/ExternalViva/Exam	r/Ex_VivaMarkEntry.aspx?sem=3&br_code=17&sub1=2130005&prcenter=028&batchid=2&facid=4%20&facname=Disha%20&corse=BE
🔢 Apps 🙇 GTU Knowledge 🙇 Login 🙇 Gujarat Te	logica 🗋 Student Grade Histon 🙇 Compile Equ_30_09_1 🙇 Enrollment validity-28 🙇 Circular_Special_Exter 🌓 Gujarat Technological 🗅 GTU-VIVA-Markentry
	GUJARAT TECHNOLOGICAL UNIVERSITY
List of Subject	Mark Entry
Examiner	
Logout	Course: BE Sem : 3 Branch : 17 Batch : 2 Subject : 2130005 Id
	Disha
	Instruction:
	Maximum Mark : 30       Minimum Mark : 15         - Enter"AB" in case of student Absent.         - Enter"DA" in case of student Detain.         - Enter"IP" For IEP students.
	Sr No Enrollment no VIVA Mark
	1 160280117008
	2 160280117042
	3 160280117007
	4 160280117028
4	5 160280117038

#### 3.5 These are user instruction.

M Inbox (300) - mi × M Inbox (5) - info × M	garding passv 🗙 🕐 viva.gtu.ac.in/Ex 🗙 🍐 viva.gtu.ac.in/Ex 🗙 🏠 Studentstatus.p 🗙 🏠 viva.gtu.ac.in/Ex 🗙 🏠 me.gtu.ac.in_use 🗙 🧮 💾	
← → C ☆ ③ viva.gtu.ac.in/ExternalViva/Exa	ner/Ex_VivaMarkEntry.aspx?sem=3&br_code=17&sub1=2130005&prcenter=028&batchid=2&facid=4%20&facname=Disha%20&corse=BE	☆ 🗵
Apps 🙇 GTU Knowledge 🙇 Login 💆 Gujarat T	nologica 🕒 Student Grade Histor 💆 Compile Equ_30_09_1 🙇 Enrollment validity-2: 💆 Circular_Special_Exter 🕒 Gujarat Technologica 🕒 GTU-VIVA-Mar	rkentry
List of Subject	Mark Entry	
Examiner		_
Logout	Course: BE Sem : 3 Branch : 17 Batch : 2 Subject : 2130005 Id	5
	Disha	-
	Instruction: Maximum Mark : 30 Minimum Mark : 15 - Enter"AB" in case of student Absent. - Enter"DA" in case of student Detain. - Enter"IP" For IEP students.	
	Sr No Enrollment no VIVA Mark	
	1 160280117008	
	2 160200117042	
	2 160280117042	
	2     160280117042       3     160280117007	
	2     160280117042       3     160280117007       4     160280117028	

### 3.6 Enter Marks Next to Student name which he/she has opted.

M Inbox (300) - mi × M Inbox (5) - info × M	Regarding pass ×	viva.gtu.ac.in/Ext 🗙 🗋 Studentstatus.pc	× V 🗅 viva.gtu.ac.in/Ex × V [	) me.gtu.ac.in_us∈ א רבו בו בו בו בו בו בו
← → C ☆ ③ Not secure   viva.gtu.ac.in/Ex	ternalViva/Examiner/Ex_VivaMarkEntry.aspx?sem=	=3&br_code=17&sub1=2130005&prc	center=028&batchid=2&facid=	4%20&facname=Disha%20&cor 🛧 🗵 🚦
🗰 Apps 🚨 GTU Knowledge 🚨 Login 🚨 Gujarat T	Technologica 🗋 Student Grade Histor 🚨 Compile 1	Equ_30_09_1 🛛 💆 Enrollment validity-28	🗾 Circular_Special_Exter 🗋 Guj	arat Technologica 📋 GTU-VIVA-Markentry
	Course: BE Sem :	3 Branch : 17	Batch : 2 Id	Subject : 2130005
List of Subject		Disha		
Examiner	Instruction: Maximum Mark : 30 - Enter"AB" in case of student Ab - Enter"DA" in case of student De - Enter"D" For IEP students	Minimum Mark : 15 Isent. Istain.		
	St No	Enrollment no	VIVA Mark	
	1	160280117008	10	
	2	160280117042	AB	
	3	160280117007	DA	
	4	160280117028	30	
	5	160280117038	35	
	6	160280117043	IP	
	7	160280117005	15	
	8	160280117020	15	
	9	160280117002	15	
	10	160280117047	15	
4				

#### 3.7 And Submit on Filling All Student data.

🙇 GTU Knowledge 🙇 Login 💆 Gujarat Tech	nological 🗋 Student Grade Histor	Compile Equ_	30_09_1 💆 Enrollment validity-2	E 🛃 Circular_Special_Exter 🎦 G	ujarat Technologica 🕒 GTU	-VIVA-Markentry
		14	160280117051	20		
		15	160280117033	20		
		16	160280117034	AB		
List of Subject		17	160280117026	11		
Examinar		18	160280117031	22		
Examiner		19	160280117030	24		
Logout		20	160280117024	15		
		21	160280117015	10		
		22	160280117025	15		
		23	160280117064	20		
		24	160280117021	20		
		25	150280117047	30		
			Submit	Back		

#### 3.8 After Submitting User Can View This Screen

M Inbox (300) - mi × M Inbox (6) - info© × M Regarding p	issv 🗙 🗋 viva.gtu.ac.in/Ex 🗙 🗋 viva.	gtu.ac.in/Ex 🗙 🗋 Studentstatus.p	× 🗋 viva.gtu.ac.in/Ex 🗙 🗋 me.gtu.ac.in_use	
← → C ☆ ③ viva.gtu.ac.in/ExternalViva/Examiner/Ex_Vi	/aMarkEntry.aspx?sem=3&br_code=17&	sub1=2130005&prcenter=028&bat	tchid=2&facid=4+&facname=Disha+&corse=E	E ☆ 🗵 :
🗰 Apps 🙇 GTU Knowledge 🙇 Login 🙇 Gujarat Technologica	🗋 Student Grade Histor 💆 Compile Equ	30_09_1 📓 Enrollment validity-28 📕	Circular_Special_Exter 🗋 Gujarat Technological	GTU-VIVA-Markentry
List of Subject	GUJARAT TECHNOLO	GICAL UNIVERSIT	Y	
		Mark Lift y		
Examiner				
Logout	Course: BE Sem : 3	Branch : 17	Batch : 2 Subject : Id	2130005
		Disha		
	Instruction:			
	Maximum Mark : 30 Mi - Enter"AB" in case of student Absen - Enter"DA" in case of student Detair - Enter"IP" For IEP students.	nimum Mark : 15 t. n.		
	Sr No	Enrollment no	VIVA Mark	
	1	160280117008	10	
	2	160280117042	AB	
	3	160280117007	DA	
	4	160280117028	30	
4	5	160280117038	30	▼



### 3.9 User Can Update Marks (if Required)

A)

e

X 🗄

Inbox (300) - mi × M Inbox (6) - info@ × M Regard	ng passe X 🕒 viva.gtu.ac.in/Ex X 🕒 viva.gtu.ac.in/Ex X 🕒 Studentstatus.pe X 🕒 viva.gtu.ac.in/Ex X 🕒 me.gtu.ac.in_use X 🕒 🖾 🗐 💈
Apps 💐 GTU Knowledge 💐 Login 💐 Gujarat Technolo	gical 🗅 Student Grade Histor 🙇 Compile Equ_30_09_1 🙇 Enrollment validity-28 🙇 Circular_Special_Exter 🗅 Gujarat Technological 🗅 GTU-VIVA-Markentry
	14         160280117051         20           15         160280117033         20
List of Subject	16         160280117034         AB           17         160280117026         11
Examiner	18         160280117031         22           19         160280117030         24
Logout	20     160280117024     15       21     160280117015     10
	22 160280117025 15 23 160280117054 20
	24         160280117021         20
	25 150280117047 30
	Update Back

▲ 🖓 🔩 ENG 14:05 07-03-2018

### 3.10 After That User Have to LOCK mark this to finalize it. Once user lock subject code mark entry page will be blank.







<ul> <li>M Inbox (300) - mi × M Inbox (6) - info  ×</li> <li>→ C △ ③ viva.gtu.ac.in/ExternalViva/</li> </ul>	M Regarding passe × C viva.gtu.ac.in/Ex × C viva.gtu.ac.in/Ex × C Studentstatus.pe × C viva.gtu.ac.in/Ex × C me.gtu.ac.in_use × C C viva.gtu.ac.in/Ex × C me.gtu.ac.in_use × C C viva.gtu.ac.in/Ex × C C me.gtu.ac.in_use × C C C C C C C C C C C C C C C C C C
Apps 🙇 GTU Knowledge 🧱 Login 🙇 Gujar	at Technologica 🗅 Student Grade Histor 💈 Compile Equ_30_09_1 💈 Enrollment validity-28 💈 Circular_Special_Exter 🗅 Gujarat Technologica 🗅 GTU-VIVA-Markentry
	GUJARAT TECHNOLOGICAL UNIVERSITY
List of Subject	Mark Entry
Examiner	
Logout	This subject code 2130005 is locked on 3/7/2018 2:07:54 PM Unlock subject from gtucoordinator
	Instruction: Maximum Mark : 30 Minimum Mark : 15 - Enter "AB" in case of student Absent. - Enter "DA" in case of student Detain. - Enter "IP" For IEP students.
	Sr No Enrollment no VIVA Mark
	Back

	VE	0	147 <b>=</b>	
<b>7</b> 📻 🗆	^	×	•••	- 2

### 4. User Can Get Final Print of locked Data by Clicking on post exam print.



admin/Desktop/VIVAM	ARKREPORT%20(5).p	df	-	Gujarat Technologi	cal 🎦 Student Grade Hist	tor 📓 Compile Equ_30_09_1 📓 Enrollment validity-21 🐻 Circular	Special_Exter р Guiara	t Technologica 🛯 🕅
Student Grade Histor	Gujarat Technologica	📋 GTU-VIVA-Markentry 💆 Compile Equ_30_09_1 💆 Enrollm	ent validity-21 👖 Circular_Spe	10	160280117047	RATHOD SAGARKUMAR HASMUKHBHAI	15	, ,
				11	160280117012	GADHETHARIYA ABHISHEK UPENDRABHAI	20	
				12	160280117011	FINAVIYA HIRENKUMAR RAMESHBHAI	20	
	-			13	160280117048	SANEPARA PARTHKUMAR BHIKHUBHAI	20	
		GUJARAT TECHNOLOGICAL UNIVERSITY		14	160280117051	SHAH PRIYAN DHARMESHKUMAR	20	
		Final Viva Marks Report	2 1 5 0 0 0 2	15	160280117033	PARMAR VISHAL	20	
	Andre at	L. D. ENGINEERING COLLEGE , AHMEDABAD-028	- <b>D</b> -b	16	160280117034	PATEL BHAVIK BHARATBHAI	AB	
Branch	Code 09	Sem: 5 Subject Code: 2150002 Exa	m Date 20-March-2018	17	160280117026	NAYAN BHOLA	11	
Examiner	Name: Disha-12		latch No: 2	18	160280117031	PARMAR MAYUR NATVARLAL	22	
Sr. No	Enrollment No	Student Name	Viva Mark (15/30)	19	160280117030	PARMAR JIGNESHKUMAR JAYENDRABHAI	24	
1	160283109013	PARMAR KISHANKUMAR MANUBHAI	15	20	160280117024	LUNIA CHANDAN DILIP	15	
2	160283109015	PATEL DARSHAN BABUBHAI	15	21	160280117015	JETHVA MISHALKUMAR RASIKBHAI	10	
3	160283109016	PATEL DHRUV RAMESHBHAI	15	22	160280117025	MANIPUZHA PRITHVIRAJ SANKARAN	15	
4	160283109026	SHARMA DIVYANSH NIKHILESH	15	23	160280117064	VIVEKJYOTI BHOWMIK	20	
5	160283109030	VALAND NAMAN ARVINDBHAI	15	24	160280117021	KHARADI SAURABH PRAVINBHAI	20	
6	160283109031	VASAIYA VAISHALIBEN DINESHBHAI	15	25	150280117047	RATHOD DIVYESHKUMAR BHANABHAI	30	
7	150280109018	DABHI KISHAN ANILKUMAR	15					
8	150280109093	RANA PUSHPARAJSINH HARICHANDRASINH	AB					
9	150280109114	UMRANIYA NOOPUR	DA					
10	150280109123	VIVEK PATEL	15					
11	150280109010	BHAVSAR JAVAL RAKESHKUMAR	30					
12	150280109013	CHAUDHARI ANIKETKUMAR SUNLKUMAR	30			<b>D</b>		
	150200100040	LAKHATRIYA VISHALKUMAR	30	Printed On: 07-I	Aar-2018 2:08:22 pm	Page 1 of 1 SIGN. OF EXTERNAL EXAMINER:		
13	130200109040							

5. Click on examiner relieve code will be generated in Exam completion letter.



#### VIVA COMPLETION LETTER FROM EXAMINER

#### COMPLETION LETTER CODE:160554

I undersign Mr/ Mrs/Miss Disha had taken viva for Institute Type 028 as assign to me by the university. I had taken Viva of student allocate to me by GTU co-ordinator on date:07-Mar-2018

.I had verified students mark and also enter student's viva marks on GTU online viva mark entry portal. Kindly accept this viva completion letter from my side and relieve me from my duty.

Yours truly, 9904229970

#### **Important Rules:**

- External Examiner Registration Will Be Done on the day of Exam only.
- Advance Or Post exam Registration is Not Allowed In Viva Mark Entry System
- Default Allocation Of Students Are Decided By Exam Section.
- Gtu Coordinator Have To Collect The Letter After Locking The Subject Code and Then only Gtu Coordinator can Relieve The External Examiner.

### Thank You